



TUITION ASSISTANCE INFORMATION AND APPLICATION

Thank you for your interest in classes at the Cape Symphony. Cape Symphony offers need-based scholarships to eligible families based on the information submitted through the official scholarship application form. Scholarships are awarded as a percentage of tuition and are applicable only to the program details outlined at the time of approval.

1. **Application Period and Form Requirements:**

- Scholarships must be requested using the current academic year's official application form.
- If a family submits a scholarship application using the previous year's form due to the unavailability of the updated version, the application may be considered valid at the discretion of the organization.

2. **Scope of Scholarship Approval:**

- Applications are accepted on a rolling basis throughout the year and awards are dependent on the funds available, so early applications are encouraged. All awards are for the academic year, September through June, and are extended to summer lessons and classes only if funds are available.
- Scholarships are granted based on the number of program days and other details specified in the approved application.
- If a family increases their program participation (e.g., from 3 days to 5 days, additional classes, etc.), the originally approved scholarship percentage will apply **only** to the original number of days.
- Additional days/classes added after scholarship approval are not guaranteed to be covered under the same terms and may require a separate review or be paid at the full tuition rate.
- There will be a cap of **\$6,000** on the maximum amount of tuition assistance a single family can receive. This helps us ensure we can support more families while maintaining fairness and fiscal responsibility.

3. **Communication:**

- Families will be informed of their scholarship award terms in writing, including the number of days covered and the approved percentage.
- Any changes to program participation after approval must be communicated promptly to the administration for review.

Effective Date:

This policy is effective as of April 2025.

In order to be considered for financial aid, please complete and submit the application with supporting documentation by the deadlines below or as soon as possible. All information will be completely confidential.

Application Deadlines to receive a decision before the start of the semester

Academic Year: August 2

Summer Session: May 2 *if funds are available*

The required documents for new and returning students:

- Completed application form
- Proof of income (Most recent Form 1040, 1040 –1 or 1040 – EZ, letter from Social Welfare Agency stating amount of allotment, official proof of Social Security income or survivor’s pension, official proof of unemployment compensation, proof of other source of income, child support, or alimony)
- Last 2 months of pay stubs showing year to date earnings
- ***Returning students*** must also submit a recommendation letter from your current teacher

Awards generally range between 25% and 75% of the total tuition for those who qualify, and are based on a sliding scale reflecting total household income and number of members in the household. The Cape Symphony seeks to award financial assistance to those whose needs are greatest and does not discriminate in matters of race, color, sexual orientation, national or ethnic origin. The Committee reserves the right to ask for additional support information. All applications should be submitted to:

Cape Symphony
Attn: Jennifer Rabold, Director of Education
2235 Iyannough Road
West Barnstable, MA 02668

If you have questions or concerns, please contact Jennifer Rabold via email at jrabold@cape_symphony.org

We look forward to sharing a wonderful artistic experience with you!

Sincerely,

Cape Symphony Administrative Staff

Application Checklist

- Completed application form
- Most recent Federal Income Tax Return or other proof of income
 - Most recent Form 1040, 1040 –1 or 1040 – EZ ***pages one and two only***

Applicants who are not required to fill out a federal Form 1040 should submit one or more of the following:

- Last two months of pay stubs showing year to date earnings
- Letter from Social Welfare Agency stating amount of allotment
- Official proof of Social Security income or survivor's pension
- Official proof of unemployment compensation
- Proof of other source of income (child support or alimony)

Financial Information		
ACTUAL income from line 11a (AGI) of your most recent 1040 tax return <i>(Or amount that reflects your business income reported on Schedule C)</i>		
<u>Self/Parent/Guardian #1 and 2 joint return</u> OR Parent/Guardian #1 if filing separately	Parent/Guardian #2 <u>if filing separately</u>	
ACTUAL total income received to-date this calendar year for ALL parents/guardians	ESTIMATE total income for the this calendar year for ALL parents/guardians	
OTHER sources of income		
Child Support (amount per month)	Other source (amount per month)	
Estimated cash assets (e.g. mutual funds, cash, stocks)	Number of adults and dependents supported with total income	
Expenses		
<i>Please estimate your typical monthly expenses for the following:</i>		
Rent/Mortgage	Loan(s)	Childcare
Transportation	Healthcare	Other necessities
How much do you estimate that you could pay toward your lessons and classes this year?		
Please add additional information that would support your application below or attach a separate sheet		

Acknowledgement

I understand that Cape Symphony seeks to award financial assistance to those whose needs are greatest and does not discriminate in matters of race, color, sexual orientation, national or ethnic origin. To the best of my knowledge, the information given on this application is correct.

All financial information will be regarded as strictly confidential by the Director of Education. The Director of Education reserves the right to ask for additional support information.

Thank you for your accurate and complete disclosure of financial information.

Self/Parent/Guardian #1

Date

Parent/Guardian #2

Date

Contract

Your financial aid award is dependent on your and your children's ability to fulfill the following expectations. If you are unable to meet these requirements, financial aid may not continue or be granted in the future.

- 1. Regular attendance at lessons. Financial aid may not continue after three unexcused absences.*
- 2. Demonstrated commitment to your musical studies through:*
 - Consistent practice*
 - Bringing your music to all lessons/classes/rehearsals*
 - Participation in recitals and concerts*
 - Cooperation with the instructor*
- 3. Timely payment of tuition. It is the recipient's responsibility to pay in full before the first lesson or arrange a payment plan and meet payment plan deadlines.*
- 4. Participation in performances at fundraising, outreach, or special events, if requested.*

My signature indicates agreement with the above conditions for tuition assistance.

Self/Parent/Guardian #1

Date

Parent/Guardian #2

Date