



PRESCHOOL SUMMER TEACHING ASSISTANT

Title: Preschool Summer Teaching Assistant
Department: Engagement
Reports to: Preschool Director

Position Type: Part-Time, Temporary:

The Cape Symphony offers a thriving program of private and group classes and music ensembles for youth and adults. We believe that, through music, art and dance, we can help people enrich their lives and, in turn, enrich the lives of others. It's all part of our mission to inspire joy!

Duties:

The Cape Symphony Preschool is seeking a part-time Teacher Assistant for our arts-infused 6-week Summer program, July 12th, 2021-Aug 19th, 2021, Monday-Thursday, 9am-1pm. Our preschool program combines a developmentally appropriate academic curriculum with a heavy emphasis on music, dance, and the visual arts. We seek to provide our students with inspiring education that prepares them for the next step and cultivates a lifelong love for the arts.

General Position Responsibilities:

- Preparation and clean-up of the classroom environment, including for art-based activities and meal times
- Supervision of preschool-aged students in a classroom setting, outdoor recess, and daily transitions (e.g., meal/snack times, bathroom use)
- Assist with daily check-in and dismissal process, including assisting students with packing up their personal effects at the end of the day.
- Assist and engage with students during the camp day, including during play time and scheduled activities and projects.

Qualifications:

- High School diploma or equivalent is required
- 6 months experience in childcare setting
- Ability to pass Criminal Offender Record Information (CORI) check with no exemptions
- A desire to pursue the field of early education and/or childcare, with an interest in gaining valuable skills and hands-on training under the guidance of the Preschool Director
- Strong interpersonal skills including ability to work and communicate effectively and collaboratively, with colleagues, parents, and especially children
- Background or interest in visual art, music, or dance
- Ability to work cooperatively with other staff members, to accept supervision and to help promote a positive environment
- Willingness to take initiative in accomplishing daily tasks

- Excellent verbal communication skills, including clear speech enunciation, and accurate spoken
- Warm nurturing attitude
- Friendly, inviting, self-motivated, even-tempered and adaptable
- Availability for the entire length of the program: July 12th, 2021-Aug 19th, 2021, Monday-Thursday, 9am-1pm

Hours & Compensation:

- Program dates: July 12th, 2021-Aug 19th, 2021
- Hours: 16 hours/week, Monday-Thursday, 9am-1pm
- Compensation: \$13.50/hour, commensurate with qualifications and experience.

To Apply:

Please send a cover letter and resume in PDF format to recruitment@cape-symphony.org with "Preschool Assistant" in the subject line. The Cape Symphony is an equal opportunity employer. No phone calls please.

About the Cape Symphony:

At the Cape Symphony, our mission is to "Inspire Joy." We do this through outstanding entertainment and educational programs. The Cape Symphony is Cape Cod's very own professional orchestra and performs a ten-concert season from September to June at the 1,400-seat Barnstable Performing Arts Center in Hyannis, plus special events and summer programs. From popular hits to magnificent classics, highlighting hidden gems and putting a new twist on standards, the emphasis is always on fun, surprises, and beautiful music. The Cape Symphony commitment to education for all ages includes private lessons, classes and ensembles at campuses in Barnstable and Falmouth as well as online. Its acclaimed preschool program is known for blending traditional academics with the arts. Through community outreach, the Cape Symphony brings an array of engaging programs to the Cape Cod community.

The Cape Symphony values diversity and inclusiveness in the workplace. Individuals who bring diverse backgrounds and perspectives are encouraged to apply. It is our policy to provide equal employment opportunity (EOE) to all persons regardless of age, color, national origin, citizenship status, physical or mental disability, race, religion, creed, gender, sex, sexual orientation, gender identity and/or expression, genetic information, marital status, status with regard to public assistance, veteran status, or any other characteristic protected by federal, state or local law. In addition, the Cape Symphony will provide reasonable accommodations for qualified individuals with disabilities.